



# Keppel Sarawak SCC - Meeting Minutes

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**Date:** October 14<sup>th</sup>, 2020

**Present:** Laurie Gilkinson, Angela Struss, Heather Carmichael, Ashley Kuhl, Alisha Sutherland, Jessica Vickers, Meghan Cairns, Jennifer Rourke

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## 1. Approval of Agenda / 2. Approval of Minutes

- N/A

## 2. Election of SCC Executive

- A motion was made to continue with the same SCC executive as we had in place for the 2019-2020 school year (as long as everyone was willing to continue in their roles). Everyone was willing to let their name stand and continue on for the 2020-2021 school year. Since this is such an unprecedented time – this motion was passed and our executive will continue in their roles as follows:

***Co-Chairs: Jessica King-Vickers & Heather Carmichael***

***Secretary: Meghan Cairns***

***Treasurer: Angela Struss***

***Community Rep: Lindsay Brooks***

## 3. Principal's Report

- Pick up and Drop off
  - Going well – Laurie and Jennifer continue to welcome any feedback or suggestions for ways to improve the efficiency and flow of traffic
  - Sidewalk is approved – work is supposed to be starting soon (done before winter). This is a joint project between the City of Owen Sound and Municipality of Georgian Bluffs.
- Staffing
  - @ 20 children completing online/ remote learning
  - 40 children being moved to a new class; calls have been made
  - Losing one Grade 4 class
- Book Sale
  - Online/ Virtual Book Fair to be held in November



- Poinsettia Tea
  - Looking at virtual options
  - Auction will not take place due to restrictions
  - Jess will look into Poinsettias at Foodland (possibility of donations being made to Keppel Sarawak with the purchase of a Poinsettia from their store)
  
- Liability Insurance
  - Group agreed to proceed with annual fee
  
- Breakfast Club
  - Looking at other options that meet the Pandemic Protocol as well as the Nutrition Program Guidelines
  - Planning to organize tupperware bins in each class with “extra food options” for students who run out of food by second break
  - Planning to offer morning/ breakfast snack (pre-packaged food items such as yogurt tubes/ granola bars/ bananas) to each child when they enter class each day

#### **4. Treasurer’s Report**

- No update

#### **5. New Business**

- Fundraising
  - Not a lot of options this year due to the parameters of the Pandemic Protocols
  - Mabel’s labels – link to be sent out in newsletters/ on facebook
  
- Spirit Days
  - Hoping to continue these monthly...the next one will be Halloween on Oct. 30<sup>th</sup>

#### **6. Upcoming Activities**

- Halloween
  - Staff will be making a decision this week on how to celebrate Halloween Spirit Day on October 30<sup>th</sup>
  - The school board has shared a list of what will be permitted based on the current protocols and restrictions (e.g., costumes are allowed with NO accessories; children need to be able to put costume on themselves; no parades; no food/ treats are to be sent in with students)



## 7. Next Meeting

- November 10<sup>th</sup>, 2020 @ 6:30 PM EST

Meeting Adjourned – 7:30pm